

CEI / FDAC Privacy Notice

Our contact details

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This policy was last updated on 14/12/2020

The type of personal information we collect

We currently collect and process the following information:

- Qualitative and Quantitative data in the form of administrative data and survey data which can be considered health data (special category data as defined by GDPR).

How we get the personal information and why we have it

Most of the personal information we process is provided to us directly by you for one of the following reasons:

- You have been chosen to participate in a focus group or interview and you have voluntarily agreed to participate.

We also receive personal information indirectly, from the following sources in the following scenarios:

- FDAC site has passed over your information

Under the General Data Protection Regulation (GDPR), The lawful basis for processing identifiable data is Article 6(1)(f) Legitimate interests. The lawful basis for processing special category data, namely health data is 9(2)(j) Archiving, research and statistics. The associated requirements of part 1, schedule 1 of the DPA 2018 are also met in that the processing;

- a) is necessary for archiving purposes, scientific or historical research purposes or statistical purposes,
- b) is carried out in accordance with Article 89(1) of the GDPR (as supplemented by section 19), and
- c) is in the public interest

How we store your personal information

Directly identifying personal information (e.g. names) shall be removed where possible. Information is stored in a secure manner and only authorised individuals will be granted access. Data may be transferred to a Data Archive hosted by the Office of National Statistics, where it will be stored indefinitely.

Your data protection rights

Under data protection law, you have rights including:

- **Your right of access** - You have the right to ask us for copies of your personal information.
- **Your right to rectification** - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.
- **Your right to erasure** - You have the right to ask us to erase your personal information in certain circumstances.
- **Your right to restriction of processing** - You have the right to ask us to restrict the processing of your personal information in certain circumstances.
- **Your right to object to processing** - You have the right to object to the processing of your personal information in certain circumstances.
- **Your right to data portability** - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.
- You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

To exercise any of these rights please contact our Data Protection Officer by emailing dpo@theevidencequarter.com

How to complain

If you have any concerns about our use of your personal information or would like to make a complaint you can contact our Data Protection Officer by emailing dpo@theevidencequarter.com

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:
Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Helpline number: 0303 123 1113. ICO website: <https://www.ico.org.uk>